March 24, 2020

HOW TO REACH US DURING THE COVID-19 CRISIS

Dear Friend:

As you know, New Jersey Community Development Corporation (NJ CDC) is a multi-service community development and social service agency serving 4,000 children and families every day in the areas of education, youth development, affordable housing, and community building. We value the opportunity to be of service to so many people who need our programs and services, and at the same time we value the health and well-being of those we serve and those we employ.

With respect to the COVID-19 crisis, we are closely monitoring all guidance given by national, state, and local authorities. Like every other company and organization throughout the nation, this crisis is affecting us and those we serve. For some of our programs—particularly our residential programs serving people with developmental disabilities, people with mental illness, and homeless and aging-out youth—closing is not an option, and all of our residences remain open. And while the physical locations of our education, youth development, and community building programs have closed for now, our work has not stopped. **We are still here for you!**

We recognize that many families and individuals still need valuable services that our staff provides on a daily basis, despite working from home. And we also recognize that many of our donors, partners, supporters, and friends wish to connect with us during this time.

**Because of this, each staff member across our organization who is working remotely will be available by phone and email during normal business hours, Monday through Friday, for any matter you may wish to discuss. Whether you are a student who needs to talk to a counselor, or a vendor inquiring about a payment, please call us! This arrangement will last until further notice.**

Please see below for our staff’s contact information. We appreciate your support, and encourage you to reach out to us. Rest assured, we are still here for you! Together, we will come out of this crisis stronger than ever.

Sincerely,

Robert F. Guarasci
Chief Executive Officer

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**Building Address** 32 Spruce Street Paterson, NJ 07501  
**Mailing Address** PO Box 6976 Paterson, NJ 07509  
**T** 973 413 1600  
**F** 973 413 1640  
**E** info@njcdc.org  
**W** www.njcdc.org
PROGRAM STAFF

AmeriCorps (Program Hours 9:00 am – 6:00 pm)
Christine Cocca, Program Director: 973-413-1626, ccocca@njcdc.org
Gabriela Suriel, Assistant Program Manager: 973-413-1629, gsuriel@njcdc.org

Clifton High School Teen Center (Program Hours 9:00 am – 5:00 pm)
Patricia Kramer, Program Director: 973-413-1659, pkramer@njcdc.org
Betzaida Rivera, Youth Development Specialist: 862-245-6717, brivera@njcdc.org
Hasury Fabian, Employment Specialist: 973-513-7257, hfabian@njcdc.org
Anthony Leone, Mental Health Clinician: 862-801-0932, aleone@njcdc.org

Early Learning Network (Program Hours 7:00 am – 3:00 pm)
Janice Suarez, Director: 973-413-1612, jsuarez@njcdc.org

Great Falls Teen Center (Program Hours 9:00 am – 5:00 pm)
Cassandra Carleton, Program Director: 973-413-1636, ccarleton@njcdc.org

Great Falls YouthBuild (Program Hours 8:00 am – 6:00 pm)
Marc-Damon Smith, Youth Development Coordinator: 551-998-7777, msmith@njcdc.org

Great Falls Youth Center (Program Hours 9:00 am – 5:00 pm)
Kiersten Jones, Program Director: 973-413-1633, kjones@njcdc.org
Brian Miranda, VISTA Associate: 973-703-7326, bmiranda@njcdc.org

JFK Ed. Complex: Full Service Community Schools (Program Hours 8:00 am – 4:00 pm)
Nicole Sweeney, Program Director: 908-454-6683, sweeneyyn@paterson.k12.nj.us
Mahmuda Alam, VISTA Associate: 973-413-1618, malam@njcdc.org

JFK Ed. Complex: 21st Century Compete for Life (Program Hours 8:00 am – 5:00 pm)
Ashiri Lopez, Program Director: 973-413-1596, alopez@njcdc.org
Jamire Grant, Assistant Program Director: 973-413-1639, jgrant@njcdc.org

Neighborhood Help Center (Program Hours 9:00 am – 5:00 pm)
Cristina Tone, Assistant Director: 973-910-1803, cstone@njcdc.org

Paterson School 5: Full Service Community Schools (Program Hours 8:00 am – 4:00 pm)
Michael Rodriguez, Program Director: 973-413-1588, mrodriguez1@njcdc.org

Passaic County Technical Institute Teen Center (Program Hours 8:00 am – 4:00 pm)
Ellen Hanlon, Program Director: 973-389-2028, epenchinar@ptcit.tec.nj.us
Gisellie Carrasquillo, Youth Development Specialist: 908-605-0002, gcarrasquillo@njcdc.org
Milagros Guerra, Employment Specialist: 973-370-4379, mguerra@njcdc.org
Jennifer Ocampo, Mental Health Clinician: 973)389-7203, jocampo@njcdc.org

Passaic Valley Regional High School Teen Center (Program Hours 9:00 am – 5:00 pm)
Kelly Carmichael, Program Director: 973-413-1635, kcarmichael@njcdc.org
Rosangel Gonzalez, Youth Development Specialist: 973-413-1635, rgonzalez@njcdc.org
Giselle Javier, Mental Health Clinician: 201-949-0440, gjavier@njcdc.org
PROGRAM STAFF (Cont.)

Paterson Family Center Preschool (Program Hours 9:00 am – 5:00 pm)
Julie MacLeod, Director: 973-413-1570, jmacleod@njcdc.org
Jessica Johnson, Reception: 973-413-1570, jchira@njcdc.org
Lety Reyes, Family Worker: 862-944-6129, lreyes@njcdc.org
Cheryl Freeman, Family Worker: 973-413-1550, cfreeman@njcdc.org
Asha Habib, Nurse: 973-413-1568

Research & Evaluation (Program Hours 8:30 am – 4:30 pm)
Rita Sista, Data Coordinator: 973-413-1655, rsisti@njcdc.org

NON-PROGRAM STAFF (9:00 a.m. – 5:00 p.m.)

Administration
Jenee Collick, Office Assistant: 973-413-1617, jcollick@njcdc.org
Eddie Gonzalez, Special Assistant to CEO/Director of Community Outreach: 973-413-1641, egonzalez@njcdc.org
Beth Hyslip, Executive Assistant: 973-413-1600, bhyslip@njcdc.org
David Gelman, Interim Chief Program Officer: 973-413-1622, dgelman@njcdc.org
Robert Guarasci, Chief Executive Officer: 973-413-1600, info@njcdc.org

Development
Valerie Trawinski, Deputy Director of Development & Communications: 973-413-1608, vtrawinski@njcdc.org
Justin Dooley, Development Associate: 973-413-1627, jdooley@njcdc.org

Fiscal/Human Resources
Kathie Mendez, Chief Financial Officer: 973-413-1609, kmendez@njcdc.org
Sandra Orozco, Controller: 973-413-1611, sorozco@njcdc.org
Jovanie Gonzalez, Staff Accountant: 973-413-1619, jgonzalez@njcdc.org
Olasoji Olabintan, Staff Accountant: 973-413-1645, oolabintan@njcdc.org
Nataly Gonzalez, Fiscal Clerk: 973-413-1634, ngonzalez@njcdc.org
Tina Howard, HR Officer: thoward@njcdc.org

Real Estate/Facilities
Michael Cassidy, Director of Planning & Real Estate: 973-413-1589, mcassidy@njcdc.org
Maria Riullano, Director of Property Management & Compliance: 973-413-1587, mriullano@njcdc.org
Kelvin Dickson, Facilities Coordinator: 973-413-1636, kdickson@njcdc.org
Kayla Boucher, Real Estate & Property Management Associate: 973-413-1590, kboucher@njcdc.org

Residential
Robin Murray, Director of Residential Operations: 973-413-1604, rmurray@njcdc.org
Leiddy B. Stier, Program Director of Hawthorne Heights: 201-719-4158, lbeatomarte@njcdc.org
Angela Williams, Program Director of Independence House: 862-766-8677, awilliams@njcdc.org
Adrian Bautista, Supportive Housing: 862-686-1906, abautista@njcdc.org
Viviwong Desmith, Supportive Housing: 908-838-5318, vdesmith@njcdc.org